

TOWN OF BUFFALO

Rezoning application procedure

1. Submit a complete rezone application with fee to the Buffalo Zoning Administrator.
2. Contact Town Board to request that your application be placed on Town's agenda.
3. **Meet with the Town Zoning Administrator either in person or by phone to discuss your application.**
4. Your application will be scheduled for a meeting with the Town Planning Commission and a Public Hearing before the Town Board. You or someone familiar with your application must attend both meetings.
5. A Class 2 public notice will be published in the Marquette County Tribune and property owners within a ½ mile of the area of the rezoning request will be notified by mail.
6. After meeting with the Planning Commission they will forward their recommendation to the Town Board for the Public hearing and final action.

Items to consider when making a rezoning request

- You may want to discuss your request with your neighbors to determine if they support your application. Letters of support from neighboring property owners may be included with your application.
- Have you clearly explained your request in your application and provided sufficient supporting information to the Planning Commission and the Town Board for them to make a decision?
- Does your application agree with the Planned Land Use Map in the Town's Comprehensive Plan? A copy of the map is available through your Town Clerk, the County website @ co.marquette.wi.us or at the Marquette County Zoning Office.

If you have any questions during your application process, please contact the Town Zoning Administrator for assistance.